## **Description**

The Time and Date shows on telephone displays and prints on system reports.

The system Time and Date appears on display telephones and Station Message Detail Recording reports. The system administrator can change the time and date from the system programming mode. In addition, extension users can change the time and date from the User Programmable Features. Although the data is entered in 24-hour format, it always displays in 12-hour format (e.g., 1300 = 1:00PM). The system can automatically adjust the time for Daylight Savings Time.

## **Operation**

## **User Programmable Feature**

Changing the System Time and Date			
Feature	Mnemonic	Operation	Access Level
Time and Date	#TD (#83)	<b>#TD</b> + Enter time in 24-hour clock using hours (2 digits), minutes (2 digits) and seconds (2 digits) + <b>HOLD</b> + Enter date using month (2 digits), day (2 digits) and year (4 digits) + <b>HOLD</b> + <b>SPEAKER</b> to exit.	4 and 5

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